



Organisation intergouvernementale pour les transports internationaux ferroviaires
Zwischenstaatliche Organisation für den internationalen Eisenbahnverkehr
Intergovernmental Organisation for International Carriage by Rail

Groupe de travail TECH
Arbeitsgruppe TECH
Working Group TECH

TECH-25025

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**TO THE MEMBER STATES AND ASSOCIATE MEMBERS OF OTIF AND TO
REGIONAL ORGANISATIONS WHICH HAVE ACCEDED TO COTIF**

55th session of the working group Technology (WG Tech)

Bern/Ittigen (hybrid meeting), 19 June 2025

Invitation and provisional agenda

The OTIF Secretariat is convening the 55th session of the working group Technology (WG Tech) on

19 June 2025

Participants will be able to attend the meeting in person or attend remotely using MS Teams.

Venue

The meeting will be hosted by the Federal Office of Transport of Switzerland and will take place at the premises of the:

Bundesamt für Verkehr (BAV)

Mühlestrasse 6

CH-3063 Ittigen

Switzerland

Rules of Procedure

The Rules of Procedure of the Committee of Technical Experts (CTE) of 13 June 2023 also apply to the WG Tech. These Rules of Procedure are available on OTIF's website ([link](#)).

Timetable

The meeting will start at 9:30 and end no later than 17:00 local time (CEST).

Language

Sessions of the WG Tech are held in English only. There will be no interpretation. This is in accordance with Article 23 § 1 of the Rules of Procedure of the CTE of 13 June 2023 and the decision taken by the CTE at its 3rd session (Bern, 11-12 February 2009).

Agenda

The provisional agenda is in Annex 1 to this invitation letter.

Working documents

The documents for the session will be published on OTIF's website (www.otif.org) four weeks before the meeting, i.e. **21 May 2025**, under:

[*Home » Activities » Technical Interoperability » Working Group Tech » Working Documents > 2025*](#)

Observers

In accordance with the decision taken by the CTE at its 15th session (Bern, 13-14 June 2023), the invited observers are those listed in Annex 2 to this invitation.

Election of the Chair

In accordance with Article 10 of the Rules of Procedure, the meeting will elect a Chair from among the OTIF members represented at the session.

The Secretariat intends to propose that the United Kingdom chair the session. Should any Member State wish to nominate an alternative candidate, they are kindly invited to submit their nomination to the Secretariat by no later than **5 June 2025**.

Registration

Delegates are asked to register using the digital registration form on OTIF's website under:

[Events > Registration form](#)

The completed form should be submitted by no later than **5 June 2025**. For logistical reasons, it is important that delegates indicate whether they will attend the meeting in person or remotely.

Entering Switzerland

Please consult the website of the Swiss Government with regard to the [conditions for entering Switzerland](#).

Delegates who require help to obtain a visa are requested to contact the Secretariat before 3 May 2025.

Before applying for a Swiss entry visa, delegates should be designated by their government to attend the OTIF meeting and inform the OTIF Secretariat accordingly. They must ensure they have all necessary supporting documents before visiting the nearest Swiss Embassy or Consulate to obtain the visa.

Travel to Bern

Delegates are advised to travel to Bern by train. There are frequent and convenient connections directly from the international airports of Geneva and Zurich. Tickets can be purchased online (<https://www.sbb.ch/en/>) or via the SBB App on mobile devices at any time before departure, or at the train station.

Reaching the meeting venue and other logistics


The meeting venue is most easily reached by public transport, using urban train S7 from Bern railway station. The stop is Papiermühle, which is the second stop after Bern. The connection is covered by the public transport ticket (zones 100, 101) that is usually issued to guests who stay in a hotel in Bern.

See Annex 3 for details.

Remote participation

Registered delegates will be provided with details on how to participate in the meeting remotely approximately one week before the meeting.

Yours faithfully


 Aleksandr Kuzmenko
 Secretary General

Annexes:

- 1: Provisional agenda
- 2: List of invited observers
- 3: Reaching the meeting venue

Annex 1**Provisional agenda**

Opening of the session

Election of chair

1. Approval of the agenda
2. Information from the OTIF Secretariat
3. For review:
 - 3.1. Draft proposal for modification of the UTP WAG
 - 3.2. Draft proposal for modification of the uniform format of certificates
 - 3.3. Draft proposal for modification of the guide for the application of the UTP LOC&PAS
 - 3.4. Draft proposal for modification of the guide for the application of the UTP PRM
 - 3.5. Handbook for the implementation and application of the APTU and ATMF Uniform Rules
4. For discussion:
 - 4.1. Digitalisation and the role of OTIF
 - 4.2. Developments related to telematics and the UTP TAF
 - 4.3. Monitoring and assessing the implementation and application of the ATMF UR
 - 4.4. Covering additional technical systems in UTPs (GCC wagons)
5. Developments in European Union regulations that are of relevance to COTIF (presented by the European Commission and the European Union Agency for Railways)
 - 5.1. Wagon TSI
 - 5.2. Telematics TSI
 - 5.3. ERA registers
6. Cross reference table of EU and OTIF terminology
7. EU – OTIF equivalence table
8. Any other business
9. Next sessions

Annex 2

List of invited observers

The following intergovernmental organisations are invited to participate in the working group session in an advisory capacity (observer):

- Organisation for Cooperation between Railways (OSJD)
- The Gulf Cooperation Council (GCC)
- Transport Community Permanent Secretariat (TCPS)

The following stakeholders are invited to participate in the working group session in an advisory capacity (observers):

- Association of notified bodies (NB-Rail Association)
- Community of European Railway and Infrastructure Companies (CER)
- European Committee for Standardization (CEN)
- European Rail Freight Association (ERFA)
- International Association of Public Transport (UITP)
- International Rail Transport Committee (CIT)
- International Union of combined Road-Rail transport companies (UIRR)
- International Union of Railways (UIC)
- International Union of Wagon Keepers (UIP)
- Union of European Railway Industries (UNIFE)

Annex 3

Reaching the meeting venue

<https://www.bav.admin.ch/bav/en/home/the-fot/adress-and-location.html>



Train S7 departs 8 times per hour from Bern main station platform 23 or 24 (you can take any S7 train in the direction of Worblaufen or Bolligen). It takes 7 minutes to reach Papiermühle station.

The meeting venue is within 5 minutes' walking distance of Papiermühle station. Upon disembarking the train at Papiermühle station, walk in the opposite direction of travel without crossing the tracks (refer to the red arrow in the picture below). The building of the Federal Office of Transport (Bundesamt für Verkehr - BAV) is the first building on the right, at the end of the street.



Guidance to the meeting room will be provided at the reception desk.